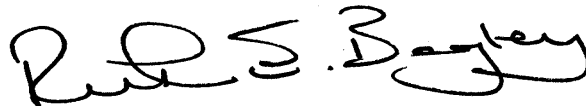


Date of issue: 1st June, 2012

MEETING:	AUDIT AND RISK COMMITTEE (Mr A Kwatra, Councillors Abe, Brooker, Chohan, A S Dhaliwal, Dhillon and Nazir.)
DATE AND TIME:	WEDNESDAY, 13TH JUNE, 2012 AT 6.30 PM
VENUE:	MEETING ROOM 2, CHALVEY COMMUNITY CENTRE, THE GREEN, CHALVEY, SLOUGH, SL1 2SP
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SIMON FULLWOOD 01753 875015

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Election of Chair		
2.	Election of Vice-Chair		
3.	Declarations of Interest		

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct).

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|-----|---|-----------|--|
| 4. | Minutes of the last meeting of the Audit Committee held on 27th March, 2012 | 1 - 4 | |
| 5. | Audit and Risk Committee Terms of Reference | 5 - 8 | |
| 6. | Internal Audit Progress Report | To follow | |
| 7. | Annual Governance Statement | To follow | |
| 8. | Training plan for Audit Committee - verbal update | | |
| 9. | Audit Commission - verbal update | | |
| 10. | Financial Statements | | |
| 11. | Date of the next meeting - Monday 24th September, 2012 | | |

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

